

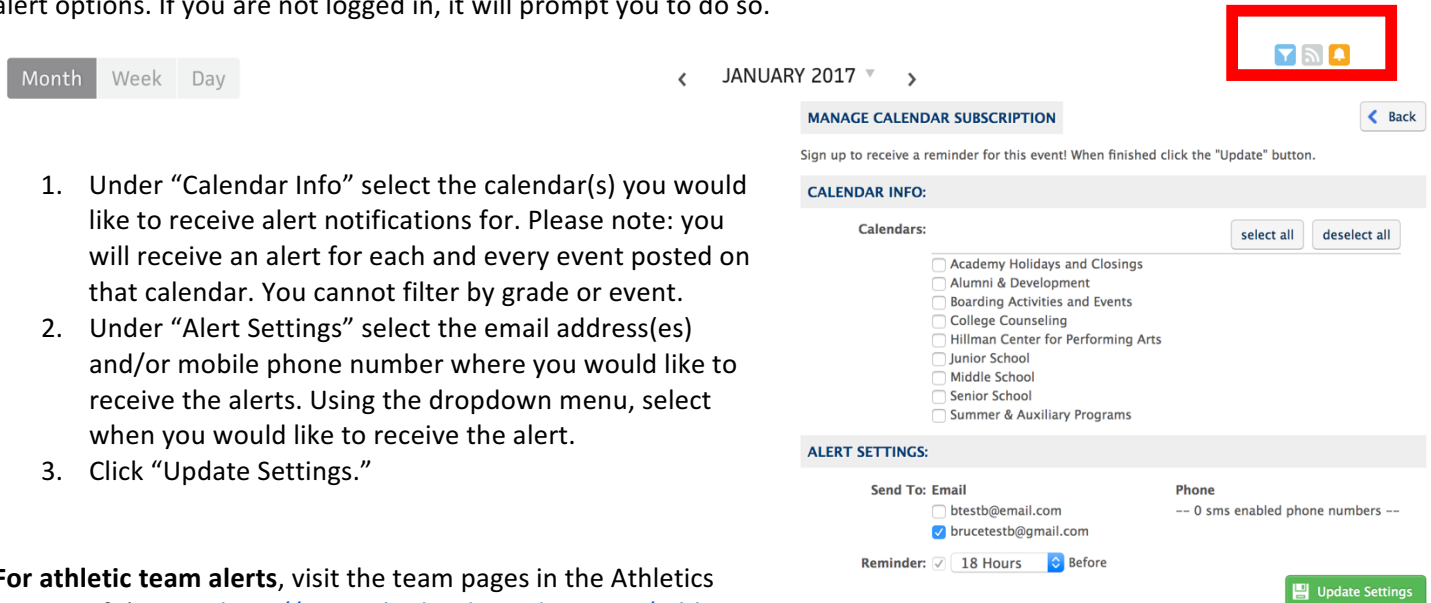
Event Alerts

How can I sign up for event alerts on my phone?

Parents can receive email and text message alerts for events posted on the school calendars and for cancellations/postponements/changes to the athletic teams' schedules. To sign up for alerts, you must be logged in the Parent Portal and you must have an email address and/or cell phone listed in your account profile. To change, add or remove an email address or cell phone number, please contact your child's school office (Brenda Hafner (CDS), Denis Durkt (JS), Becci Carter (MS) or Kaycee Sewchock (SS)).

For calendar event alerts, visit the calendar on the SSA website: <http://www.shadysideacademy.org/about/calendar>

At the top of the calendar, on the right hand side, click on the yellow bell to manage your calendar subscriptions and alert options. If you are not logged in, it will prompt you to do so.



Month Week Day < JANUARY 2017 >

MANAGE CALENDAR SUBSCRIPTION Back

Sign up to receive a reminder for this event! When finished click the "Update" button.

CALENDAR INFO:

Calendars: select all deselect all

- Academy Holidays and Closings
- Alumni & Development
- Boarding Activities and Events
- College Counseling
- Hillman Center for Performing Arts
- Junior School
- Middle School
- Senior School
- Summer & Auxiliary Programs

ALERT SETTINGS:

Send To: Email Phone
 btestb@email.com -- 0 sms enabled phone numbers --
 brucetestb@gmail.com

Reminder: 18 Hours Before

Update Settings

1. Under "Calendar Info" select the calendar(s) you would like to receive alert notifications for. Please note: you will receive an alert for each and every event posted on that calendar. You cannot filter by grade or event.
2. Under "Alert Settings" select the email address(es) and/or mobile phone number where you would like to receive the alerts. Using the dropdown menu, select when you would like to receive the alert.
3. Click "Update Settings."

For athletic team alerts, visit the team pages in the Athletics section of the site: <http://www.shadysideacademy.org/athletics>

1. In the right hand navigation, click on "Senior School Teams" or "Middle School Teams."
2. From the green tabs at the top of the page, select the season – fall, winter or spring. Then click on the sport/team name.
3. On the "Team Schedule" tab, click on the yellow bell icon at the top right.
4. Click on the blue "Alerts" button next to the team.
5. Under "Alert Settings" select the email address(es) and/or mobile phone number where you would like to receive the alerts. Using the dropdown menu, select when you would like to receive the alert.
6. Under "Alert Options" you can choose to receive "Cancellations/Postponements/Changes" and/or "Scores/Results."
7. Click "Update Settings."

Athletic Team Feeds & Alerts

Hover over the ICAL icons for subscription options.

Copy the following URL for the feed:

| | | |
|-----------------------------------|------|--------|
| Baseball - Junior Varsity Boys | ICAL | Alerts |
| Baseball - JV Blue Boys | ICAL | Alerts |
| Baseball - JV Gold Boys | ICAL | Alerts |
| Baseball - Middle Sch Boys | ICAL | Alerts |
| Baseball - Varsity Boys | ICAL | Alerts |
| Basketball - Freshman Boys | ICAL | Alerts |
| Basketball - Junior Varsity Boys | ICAL | Alerts |
| Basketball - Junior Varsity Girls | ICAL | Alerts |
| Basketball - Middle Sch Boys 6th | ICAL | Alerts |
| Basketball - Middle Sch Boys 7th | ICAL | Alerts |
| Basketball - Middle Sch Boys 8th | ICAL | Alerts |
| Basketball - Middle Sch Girls | ICAL | Alerts |
| Basketball - Varsity Boys | ICAL | Alerts |
| Basketball - Varsity Girls | ICAL | Alerts |
| Cheerleading - Varsity Girls | ICAL | Alerts |
| Crew - Varsity Boys | ICAL | Alerts |
| Crew - Varsity Girls | ICAL | Alerts |
| Cross Country - Middle Sch Coed | ICAL | Alerts |
| Cross Country - Varsity Boys | ICAL | Alerts |

close

To cancel your alerts, visit the Parent Portal:
<http://www.shadysideacademy.org/parents/parent-portal>

1. On the main tab, in the “My Account” box, click on “Profile.”
2. Click on the “Subscriptions” tab.
3. If you signed up for athletics alerts, under “Athletics Alerts” each team will be listed. You can click on the red “X” to remove the team and stop the notifications.
4. If you signed up for calendar alerts, under “Calendars” the calendar(s) will be listed. You can click on the red “X” to remove the team and stop the notifications.

Edit Subscription(s)

| AVAILABLE DELIVERY LOCATIONS | |
|--|--|
| Email | |
| brucetestb@gmail.com (Primary) | |
| btestb@email.com | |
| + Add Text Enabled Phone | |

| CURRENT SUBSCRIPTIONS | |
|--|--------------------------|
| Email Mailing Lists (eNotify) | Settings |
| News Alerts | Settings |
| No News alerts found | |
| Blogs/Forums | |
| No Blog/Forum alerts found | |
| Athletics Alerts select all deselect all delete selected | |
| <input type="checkbox"/> Field Hockey – Varsity Girls | |
| <input type="checkbox"/> Basketball – Varsity Girls | |
| <input type="checkbox"/> Softball – Varsity Girls | |
| Event Reminders | |
| <i>Please note that events older than 30 days will not be displayed.</i> | |
| No Event alerts found | |
| Calendars select all deselect all delete selected | |
| <input type="checkbox"/> Senior School | |

Questions? Contact: Megan Grguras, Web and Social Media Manager, mgrguras@shadysideacademy.org.