

# Memo

To: Eighth Grade Parents  
From: Mrs. Carter  
Date: April 8, 2013  
Re: Closing Exercise Program and Diplomas

---

We will be preparing the Closing Exercise Program within the next month.

Please fill in your child's name as you want it to appear in the program. The diplomas will also be printed the same way.

We must have the completed sheet returned to the Middle School **NO LATER than Tuesday, April 30<sup>th</sup>**. You can send in the form or send by email to [bcarter@shadysideacademy.org](mailto:bcarter@shadysideacademy.org). Thank you for your prompt attention.

**Please print clearly:**

First Name: \_\_\_\_\_

Middle Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Lifer:         YES                       NO

---

Signature of Parent or Guardian