



SHADY SIDE

ACADEMY

PROFESSIONAL DEVELOPMENT PROGRAM REQUEST FOR CONSIDERATION

DATE OF REQUEST: _____

NAME: _____

LENGTH OF SERVICE: _____

DEPARTMENT/POSITION: _____

SCHOOL: CD JS MS SS ADMIN

Paul G. Benedum Teaching Fellowships

DESCRIPTION: Benedum Teaching Fellowships provide funding in the range of \$500-\$4,500 for the purpose of strengthening professional development through an experience that will lead to personal growth and enrichment, and to permit faculty members to maintain a sense of intellectual vitality and excitement about their work. These fellowships allow recipients to play an active role in determining the kinds of experiences that will be most useful to them. An impressive array of opportunities exists.

ELIGIBILITY: Full-time faculty members with two years of service and part-time faculty members with five years of service are eligible to apply. School heads are also eligible for Benedum Fellowships. The maximum grant amount is \$4,500 and re-application is permitted in the sixth year or for those with 20 or more years of services in the fifth year after having received a grant.

CONDITIONS: Benedum Teaching Fellowships will be awarded for experiences that occur only when school is not in session or during the school year when a faculty member is on an unpaid leave of absence. Because generous funding for graduate coursework is provided from other programs, Benedum Fellowships will generally not be granted for this purpose. Recipients must return to their teaching duties for at least one full year after receipt of the grant. Upon completion of the fellowship, the recipient will prepare a written report of approximately 1,000 words in length detailing his/her experiences as a Benedum Teaching Fellow. Recipients will also make an oral report to the Benedum Endowment Committee.

APPLICATION: The application will be submitted to the Shannon Sciulli by **TBA**. The president, school heads and the chairperson of the Benedum Fellowship Committee will review the applications and prepare preliminary recommendations. The chairperson will then consult with the Faculty Advisory Committee for additional perspective. In early February, she will submit recommendations to the Benedum Committee. Benedum Fellowships will be awarded by the Board of Trustees before spring vacation. Fellowships are granted on the basis of the strength of the application (with respect to content) and the relationship of the proposal to the immediate and long-range goals of the Academy and the applicant.

I. Describe, in no more than four pages of double-spaced text (including a budget page), your proposal for a Benedum Teaching Fellowship. You should include the expected results of the program that you propose to undertake.

II. Explain your **rationale** for undertaking this program, including the anticipated benefits which would accrue both to you and to the school. Also, you should identify three to five specific **educational objectives** that you plan to meet.

III. Present a detailed and realistic budget for this program. It is crucial that you give us reasonably accurate estimated costs.

IV. Write a summary of your proposal. Summaries should be no more than 4 to 5 sentences long.

V. Attach your proposal to this form, make sure it's been signed off by your school Head and submit it to Shannon Sciulli. School heads requesting grants themselves should submit their proposal to the President's office.

Signature _____

Head's Approval _____