



# SHADY SIDE ACADEMY

## PROFESSIONAL DEVELOPMENT PROGRAM REQUEST FOR CONSIDERATION

DATE OF REQUEST: \_\_\_\_\_

NAME: \_\_\_\_\_

SCHOOL: CD JS MS SS ADMIN

DEPARTMENT/POSITION: \_\_\_\_\_

### Continuing Education Grants

**DESCRIPTION:** Shorter-term learning experiences such as conferences, workshops and seminars also provide excellent opportunities for professional development. In order to encourage teachers and staff to attend professional training sessions a teacher or administrator may receive a Continuing Education Grant to fund such sessions. Under the [Continuing Education Act \(Act 48\)](#), the Pennsylvania Department of Education now requires all teachers holding PA certification to earn six graduate credits or 180 hours of in-service training every five years. Attendance at conferences and workshops can be used to satisfy the latter requirement. In order to encourage teachers and staff to attend professional training sessions a teacher or administrator may receive funding to attend such sessions.

**ELIGIBILITY:** All teachers and administrators are eligible regardless of time of service. This program is not limited to certified teachers.

**CONDITIONS:** Teachers must have school head approval, and administrators must have supervisor approval, prior to application to ensure that the conference or workshop is beneficial and that adequate classroom/department coverage is available.

**Title of Conference/Workshop:** \_\_\_\_\_

**Hosting Organization:** \_\_\_\_\_

**Date(s)/Times(s):** \_\_\_\_\_

**Location:** \_\_\_\_\_

*Provide a brief description of the content of the conference/workshop and how it will enhance your work at Shady Side Academy:*

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*List the costs associated with the event:*

<i>Item</i>	<i>Cost</i>	<i>Item</i>	<i>Cost</i>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
			<i>TOTAL</i> _____

*Please list the conferences/workshops you have participated in over the past two years:*

<i>OPPORTUNITY</i>	<i>DATES</i>
1. _____	_____
2. _____	_____
3. _____	_____

*Please provide a brief description of how plan to share the new found knowledge obtained from this opportunity with the Shady Side Academy community?*

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Signature \_\_\_\_\_

Supervisor's Approval \_\_\_\_\_