



Shady Side Academy Summer Programs Junior Counselor Job Description

Description: Day Camp Discovery offers a fun, balanced, traditional program of arts, games, sports, science, nature study, and swimming. The facilities of the Academy are available for all campers: the Benedum Visual Arts Center, Mellon and Curry Gymnasiums, an indoor pool, tennis courts, athletic fields, Media Arts Computer Lab, and McCune Dining Hall. The well-trained and experienced staff includes members of the Academy's faculty and others with years of teaching and/or camp experience. Junior Counselors are rising 11th and 12th graders in highschool and are responsible for co-leading co-ed groups of 10-18 campers in lessons/activities, and providing a safe, fun, and quality day camp experience for all children. Junior Counselors will actively co-lead campers in scheduled programs, oversee activities, and assist Counselors and Specialists.

Qualifications: This position requires a high degree of physical activity and a background in leadership and effective communication skills. Candidates must be rising 11th and 12th grade high school students. A high degree of organization, the demonstrated ability to supervise active children, and the capacity to professionally represent the Academy to parents are required. Current (June 13, 2016) and valid PA Child Abuse Form, FBI Background Check Form, PA Criminal History Background, CPR. Reports to Camp Counselors.

Responsibilities:

- Safety First! Assist in maintaining safety standards for campers. Monitor program and correct dangerous situations. Contact Counselors/Administrative Staff if unsure of safety of lessons.
- Develop a working knowledge of assigned campers including allergies or physical limitations.
- Assist Counselors/Specialists during all activities, lessons, and events.
- Quickly identify potential problems and alert the Counselors/Camp Director. With the help of the Counselors/Camp Director resolve problems quickly and appropriately.
- Actively participate as a role model during all activities for staff and campers.
- Maintain positive, appropriate and safe relationships with campers.
- Be respectful of camp management, parents, and other Shady Side Academy employees.
- Be on time, be committed, be involved, and display a positive attitude every day.
- Effectively and positively communicate and work with the administration and peers.
- Attend all staff meetings including required pre-camp staff training.
- Assist in the mentorship and leadership training of Leaders-In-Training and Fellows.
- Assist and actively participate in the organization and implementation of Choice Time activities.
- Other responsibilities and duties as assigned by the Camp Directors.

Mr. Nathan Verbanets
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Shady Side Academy's Summer Programs, in accordance with Shady Side Academy's policy, provides equal employment opportunity to qualified individuals without regard to race, color, creed, gender, sexual orientation, age, national origin, or any other unlawful criteria and to abide by applicable laws and regulations.