



Shady Side Academy Summer Programs Counselor Job Description

Description: Day Camp Discovery and Camp Ren offer a fun, balanced, traditional program of arts, games, sports, science, nature study, and swimming. The facilities of the Academy are available for all campers: the Benedum Visual Arts Center, Mellon and Curry Gymnasiums, an indoor pool, tennis courts, athletic fields, Media Arts Computer Lab, and McCune Dining Hall. The well-trained and experienced staff includes members of the Academy's faculty and others with years of teaching and/or camp experience. Counselors are responsible for leading co-ed groups of 10-18 campers in lessons/activities, and providing a safe, fun, and quality day camp experience for all children. Camp Counselors will actively lead campers in scheduled programs, oversee activities, and assist Specialists.

Qualifications: This position requires a high degree of physical activity and an extensive background in leadership effective communication skills. A high degree of organization, the demonstrated ability to supervise active children, and the capacity to professionally represent the Academy to parents are required. Current (June 8, 2015) and valid PA Child Abuse Form, FBI Background Check Form, PA Criminal History Background, CPR, and first aid certifications required. Reports to Camp Directors.

Responsibilities:

- Safety First! Maintain safety standards for campers. Monitor program and correct dangerous situations. Contact Administrative Staff if unsure of safety of lessons.
- Develop a working knowledge of assigned campers including allergies or physical limitations.
- Assist Specialists during all activities, lessons, and events.
- Quickly identify potential problems and alert the Camp Director. With the help of the Camp Director resolve problems quickly and appropriately.
- Actively participate as a role model during all activities for staff and campers.
- Maintain positive, appropriate and safe relationships with campers.
- Be respectful of camp management, parents, and other Shady Side Academy employees.
- Be on time, be committed, be involved, and display a positive attitude every day.
- Effectively and positively communicate and work with the administration and peers.
- Attend all staff meetings including required pre-camp staff training.
- Assist in the mentorship and leadership training of Counselors-In-Training and Fellows.
- Assist and actively participate in the organization and implementation of Choice Time activities.
- Other responsibilities and duties as assigned by the Camp Directors.

Mr. Nathan Verbanets
Director of Summer and Auxiliary Programs
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Shady Side Academy's Summer Programs, in accordance with Shady Side Academy's policy, provides equal employment opportunity to qualified individuals without regard to race, color, creed, gender, sexual orientation, age, national origin, or any other unlawful criteria and to abide by applicable laws and regulations.