



## Seasonal Position Available:

### Shady Side Academy Summer School Teacher *Summer 2006*

**Description:** Every summer Shady Side Academy invites a number of non-Shady Side Academy faculty to teach or coach in its summer program. A Summer School Discovery teacher's experience is rigorous and thoroughly challenging, for Shady Side Academy requires superior classroom performance of its teachers and students alike. The Summer School Discovery is short, intensive, and strongly academic. Typically, teachers are hired to teach courses of one and a half hours to four hours each day, Monday through Friday.

#### **Qualifications:**

An individual may apply as a teacher if he or she has

- A college degree
- Three or more years of teaching experience

Although few exceptions are made to this policy, circumstances may determine that an applicant's qualifications should be discussed on an individual basis.

**Application Procedures:** Before completing the application, please familiarize yourself with the Summer School Discovery current catalog on our website [www.shadysideacademy.org/discovery](http://www.shadysideacademy.org/discovery). The review of candidates will be ongoing until all vacancies are filled and will commence only when the following is received:

- A cover letter addressing courses you would like to teach
- A resume
- Three letters of reference. One letter **must** be from the applicant's immediate academic or work supervisor.
- Current graduate students should provide an official transcript

Please mail your material to: Dr. Mike O'Neil, Summer School Director, Shady Side Academy, 500 Squaw Run Road East, Pittsburgh, PA 15238 or [summerschool@shadysideacademy.org](mailto:summerschool@shadysideacademy.org)

There is no specific deadline for application. Completed applications are read and candidates are chosen until staffing is complete. After completed applications have been read, applicants may be invited to Shady Side Academy for an interview. These

invitations will be extended by telephone or e-mail. (Travel for the interview is at the applicant's expense.) We will attempt to set a mutually acceptable date for the interview. Typically, these interviews begin in January and continue throughout the early spring. This personal interview is advantageous because it introduces applicants to the campus and its programs. Most contracts will be issued beginning April 1, 2006, since appointments are made as classes fill.

Summer School Discovery, in accordance with Shady Side Academy's policy, provides equal employment opportunity to qualified individuals without regard to race, color, creed, gender, sexual orientation, age, national origin, or any other unlawful criteria and to abide by applicable laws and regulations.